

ADDICTIVE DISORDER REGULATORY AUTHORITY

BOARD MEETING

AGENDA
ADRA Office
4919 Jamestown Avenue
Suite 203
Baton Rouge, LA 70808
January 19, 2024
10:00 A.M

- I. Call to Order: Roy Bass, Chairman
- II. Roll call; set quorum: Roy Baas, Chairman
- III. Public Introductions and Representation
- IV. Approval of October 20, 2023, Minutes: Roy Baas, Chairman
- V. Treasurer's Report: Roy Baas, Chairman
 - a) October- December 2023
- VI. Public Questions or Comments
- VII. New Business.
 - a) Approval of Applicants to be Credentialed
 - b) Clinical Supervision Course- Marolon Mangham
 - c) IC&RC Clinical SME Update- Adrian Perron
- VIII. Old Business
 - a) Clinical Supervision Guidelines and Exemption Form-Catherine Lemieux
 - b) Update RE R. Mitchell- Celia Cangelosi
- IX. Executive Director's Report:
 - Clinical Supervision Database
 - Competencies Verification
 - Orientation Handbook

Adjourn Meeting: Next Meeting date: Friday, April 19, 2024, at the ADRA Office.

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

ADRA Office
4919 Jamestown Avenue
Suite 203
Baton Rouge, LA 70808
January 19, 2024
10:00 A.M

I. Call to Order

January 19, 2024, regular meeting of the Addictive Disorder Regulatory Authority Board was called to order by Roy Baas, Chairman, at approximately 10:08 am. The meeting was held pursuant to public notice, each member received notice and notice was properly posted.

II. Roll Call (Attachment 1)

Members Present:

Roy Baas, LAC, CCGC, CCS – Chairman
Paul Schoen, LAC, CCGC – Vice Chairman
Susan S. Thornton, Ed. D, LPP, LPC-S, NCC, RPT-S
Catrice Tolbert Ph. D
Adrian Perron LAC, CCS
Catherine Lemieux, Ph. D LCSW
Smita Prasad, MD, MPH, MBA – Medical Director

Members Absent:

Chris Andrews

ADRA Staff Present:

Lauren McNeal, Executive Director
Renee Franklin, Assistant Director
Celia Cangelosi, Board Attorney

III. Public Introductions

Marolon Mangham, Executive Director of LASACT

IV. Approval of October 20, 2023, Minutes (Attachment 2)

- a. A draft of the October 20, 2023, board meeting minutes was presented for approval. A motion was made by Susan Thornton and seconded by Paul Schoen to accept the minutes from October 20, 2023. The motion was approved after a unanimous vote in the affirmative.

V. Treasurer's Report (Attachment 3)

- a. The October – December 2023 Treasurer's Report was presented by Lauren McNeal, Executive Director. A motion was made by Adrian Perron and seconded by Paul Schoen to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

VI. Public Questions or Comments:

None

Minutes of ADRA Board Meeting of 01/19/2024

VII. New Business

- a. Approval of Applicants to be Credential: A motion was made by Adrian Perron and seconded by Paul Schoen to approval the applicants to be credentialed. The motion was approved after a unanimous vote in the affirmative.
- b. Clinical Supervision Course: LASACT will be hosting a Clinical Supervision Course on Saturday February 24, 2024, at the Crowne Plaza Hotel. Participants will be able to obtain six CEU credit hours. An updated ADRA CCS mailing list will be emailed to Marlon Mangham.
- c. IC&RC Clinical Supervision SME Update: Adrian Perron was supposed to participate as a subject matter expert for IC&RC during a review of their Clinical Supervision exam. He was unable to attend. Marolon Mangham gave a brief update regarding the CS exam, and it will be the next to be updated.

VIII. Old Business

- a) CCS Supervision Guidelines and Exemption Form: A motion was made by Adrian Perron and seconded by Paul Schoen to adopt the Clinical Supervision Policy and Exemption Form with edits. The motion was approved after a unanimous vote in the affirmative.
- b) Update: R. Mitchell – Celia Cangelosi will attempt to speak with District Attorney Hillar Moore to get updated information concerning Mr. Mitchell’s status. Celia will report back to the board with any information obtained.

IX. Executive Director’s Report:

Clinical Supervision Database: Lauren has contacted all active CCS’s to request a list of CITs they are currently supervising. We created an external database that will be incorporated into the ADRA website for supervision verification. This database should also make finding a CCS a little easier. The database will be available on the website shortly.

The board stated that we will enforce a procedure for Counselors in Training with no supervisor on record within 10 days of notification or surrender the status.

Competencies Verification: This is a portion of the testing application Certemy did incorporate. We have referred CIT’s and CCSs to our website where we still have the paper version they can continue to work through. We realized that any change to applications take 4+ years to cycle through in many cases. Therefore, Lauren has been working on creating an “add-on” application strictly TAP 21. Each competency can be individually assigned to CCS once demonstrated. During their time as a CIT, if there are multiple CCSs, they are not limited to who can sign off on them. This “add-on” will need to be completed prior to being approved for testing.

Orientation Handbook: Lauren has been compiling some information that will be used to put together an orientation handbook, rather than scheduling it during board meeting. Creating a handbook seems to be a more consistent option. The board requested that it be ready for the next board meeting.

The next board meeting will be held Friday, April 19, 2024, at 10:00am.

Respectfully Submitted,

Roy Baas, LAC, CCGC, CCS, Chairman